

# Introduction to data governance

## The Five Safes

Kyle Alves

Elizabeth Green

Felix Ritchie

Data Research  
Access and  
Governance  
Network

[uwedragon.org](http://uwedragon.org)

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# What is the 'Five Safes'?

- A handy way of structuring thinking about the security and use of your data
- Increasingly, the governance framework used in central government and health

(integrated into processes)

# Data governance framework

## The Five Safes

*Is this an appropriate acquisition/use of the data?*

**SAFE PROJECTS**

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*How trustworthy are the users?*

Covered earlier today **SAFE PEOPLE**

+

*Does the environment prevent misuse?*

Covered earlier today **SAFE SETTING**

+

*Is the data detail appropriate?*

**SAFE DATA**

+

*Is there any risk from onward use/sharing?*

**SAFE OUTPUTS**

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**SAFE USE**

# What do the Five Safes represent?

## 1. Things to think about

- Have you thought about everything?

## 2. Things you can and can't control

- eg if you don't trust your subcontractor or consultant, what can you do instead?

## 3. Risks I need to accept

- eg might competitor misuse my data for own advantage?

# Exercise

- Consider either
  - TIA sending data about clients to subcontractors
  - Mars sending data about operations to consultants
- Apply the Five Safes to this situation
  - What are the risks in each dimension?
  - What can the company do to mitigate the risks?
- How is this reflected in your business?
  - Are there any gaps?

# Summary

- Five questions
  - 1. Safe projects (why)
  - 2. Safe people (who)
  - 3. Safe settings (how)
  - 4. Safe data (what)
  - 5. Safe outputs (what else)
- Part of process thinking
  - Good data governance is good planning

# Questions?

[Kyle.alves@uwe.ac.uk](mailto:Kyle.alves@uwe.ac.uk)

[elizabeth7.green@uwe.ac.uk](mailto:elizabeth7.green@uwe.ac.uk)

[Felix.ritchie@uwe.ac.uk](mailto:Felix.ritchie@uwe.ac.uk)

[dragon@uwe.ac.uk](mailto:dragon@uwe.ac.uk)